

pilotcareerslive.com

 **PILOT
CAREERS
LIVE**

PILOT CAREERS LIVE IRELAND

Dublin

19 October 2024

Croke Park Stadium

Doors open 1000 - 1600

EXHIBITOR MANUAL

2024

**Please read carefully.
It contains important information to help you.**

www.pilotcareernews.com/live/ireland

 **PILOT CAREERS LIVE**

pilotcareerslive.com

 **Pilot Careers Live**

 **@pilotcareerslive**

EXHIBITOR MANUAL

www.pilotcareernews.com/live

■ **EVENT DETAILS**

Event open date: **Saturday 19 October 2024**
Event opening times: **10:00 - 16:00**
Event location: **Croke Park Stadium**, Jones Road, Dublin 3, Ireland
Website: www.crokepark.ie/

■ **HOTEL ROOMS - Croke Park Hotel**

Exhibitors can enjoy discounted rates at The Croke Park Hotel, directly opposite the venue.

To book your rooms Contact the **Reservations Team** and quote the event code **BOOK181024** for the below rates (per night) and includes breakfast, complimentary car parking and Wi-Fi.

Single Occupancy Rate - €225, Double Occupancy Rate - €245 for Friday 18th & Saturday 19th October 2024.

These rates are guaranteed until 18th August 2024. We strongly recommend booking as early as possible.

To book room contact the Reservations Team

Phone: (+353 1 871 4550)
crokepark@doylecollection.com
www.doylecollection.com/hotels/the-croke-park-hotel

■ **DELIVERIES TO CROKE PARK STADIUM**

Croke Park can accept forward deliveries from **Monday 14 October 2024**.

All deliveries **must include** the Shipping Label on the **back page of this manual**.

Seager Publishing Ltd. does not accept any responsibility for shipping or collection delays or loss.

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Croke Park Stadium

■ **CAR PARKING**

Free car parking is available in the Davin Car Park this is located off North Circular Road and accessed via St Margaret's Avenue. There is pedestrian access from the car park onto Jones' Road / Russell St for the main entrance to the Hogan Stand (on Jones' Road, directly opposite the Croke Park Hotel).

On arrival, security will direct you to drive underneath the stadium around to the Hogan Stand. Use **Service Lift 1** and go to **level 5** to find the Exhibition space (**Hogan Mezzanine**).

■ **SERVICE LIFT**

There is a service lift dedicated to the Hogan Mezzanine. If you intend to use the lift, please check dimensions below:

Door: 1.3m wide, 2.1m high

Internally: 2.5m deep, 2.25m high

■ **WI-FI**

WiFi is free and easily accessible at Croke Park.

■ **SET UP**

The Exhibition will take place in Croke Park's **Hogan Mezzanine**. Set-up access times are below. Members of the Pilot Careers Live team will be on site during these times.

Friday 18 October: **14:00 - 17:30**

Saturday 19 October: **08:00 - 09:30**

■ **LOADING PROCEDURE**

Exhibitors can access the Exhibition space from the car park, through the main Hogan Stand doors. Trolleys will be provided in the Hogan Mezzanine Suite.

For large Space Only stands: Stand contractors are permitted to use the loading bay which can be accessed via the tunnel. Please note that tunnel access is given to **stand contractors only**.

If your stand contractor would like to request access to the loading bay/tunnel, please email the vehicle information (how many, size, registration plate number) to jennifer.dalton@seager.aero

Parking is not permitted in the tunnel - vehicles will need to be moved to the car park after loading/unloading.

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19 October 2024
Croke Park Stadium

■ **BREAKDOWN**

Exhibitors will "Strictly" not be permitted to dismantle their stands until after the exhibition has finished at 16.00 and the hall is clear of the general public.

All equipment and materials must be removed from the Hogan Mezzanine by 19:00.

■ **Audio Visual & Screen Hire**

If you require Audio Visual or screen hire equipment hire for your stand contact:

Pascal Fischer |Senior Account Manager

m: +353 86 4680262 | crokeparkav@avcom.ie

■ **FURNITURE**

Each stand will be provided with 2 chairs, a table and table covering.

■ **OTHER**

• All exhibitors must have Public Liability Insurance.

• All exhibitors must supply a risk assessment for their stand.

Copies of both must be emailed to jennifer.dalton@seager.aero no later than 12th October 2024

■ **HELP US SHARE YOUR NEWS**

Do you have a **new training programme** that you will be sharing at the event?

Contact jonny.salmon@seager.aero who can share your news across our social media and website platforms.

If you have other event queries please contact:



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Event Delivery Manager
+44 (0) 1225 984290
jennifer.dalton@seager.aero

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Croke Park Stadium

■ DELIVERIES TO THE VENUE - SHIPPING LABEL
Please note the delivery address for all packages is the following;

Meeting & Events (Pilot Careers Live)
Suite 674
Croke Park,
Jones Road
Dublin 3
IRELAND

Please complete the attached label and include on all deliveries
There must be a delivery label per package
Any deliveries sent to the stadium without a label may not be accepted and may be returned
Deliveries for Pilot Careers Live Dublin can be accepted from **14 October 2024**
Any deliveries **requiring a signature** must be sent within Monday - Friday from 9am to 5pm
Croke Park does not assume responsibility for the damage or loss of any articles, products or
equipment left in the Conference Centre before, during or after an event
Any storage of materials after an event must be agreed with your event manager in advance.



	
Event Name:	<i>Pilot Careers Live</i>
Date of Event	<i>Saturday 19 October 2024</i>
Company name of sender	
Croke Park Event Manager	<i>Claire Greise</i>
Company name	
Sender name & contact number	
Box Number	
<i>Eg: 1 of 2</i>	