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 **PILOT
CAREERS
LIVE**

PILOT CAREERS LIVE SPAIN

5 April 2025

Hotel NH Collection Madrid Eurobuilding,
C. del Padre Damián, 23, Chamartín, 28036 Madrid

EXHIBITOR MANUAL 2025

Please read carefully.
It contains important information to help you.

www.pilotcareernews.com/live/madrid

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■ **Hotel room bookings**

To book your hotel rooms please contact the hotel directly.

[Link here to the hotel booking site.](#)

There are several alternative hotels within walking distance to the NH Hotel.

■ **Forward deliveries:**

Please send forward deliveries to:

NH COLLECTION EUROBUILDING

C/ José Lázaro Galdiano S/N.

28036 Madrid

PLANTA PC

CONTACTO MARGARITA FERNANDEZ MARTÍNEZ

EVENTO - PILOTS CAREERS LIVE 5 MARCH 2025

(Deliveries to the hotel no earlier than 3 April 2025)

Forward deliveries to the hotel will only be accepted between 0800 - 1800

Monday - Friday.

Seager Publishing Ltd. or NH Hotels does not accept any responsibility for shipping or collection delays or loss.

■ **Set-Up Times**

- Friday 4 April 15:00 - 19:00
- Saturday 5 April 08:00 - 09:30

■ **Exhibition Opening Times**

10:00 - 16:00

■ **Breakdown**

Exhibitors will not be permitted to dismantle their stands until after the exhibition has ended at 16:00.


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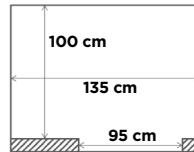
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■ Loading Procedure

The loading area is located on Jose Lazaro Galdiano 28036.

Lift dimensions:

(w) 135cm x (d) 100cm,
lift door 95cm (w).



■ Car Parking & getting there

There is public parking directly opposite the hotel charged at standard parking rates.

The nearest metro station is Cuzco Station

■ WiFi Connection

Wifi is free.

■ Audio Visual Equipment Hire

If you require Audio Visual equipment or flat screen hire contact:

Margarita Fernandez Martínez

m.fernandezmartinez@nh-hotels.com

T. +34 91 353 73 37

■ Furniture

Each stand will be provided with 2 chairs and a table with cloth cover.

■ Security

Seager Ltd and it's representatives are not responsible for any loss, damage or theft of equipment during the build up, breakdown and open period of the show. Please ensure that a certain level of security and precautionary measures are undertaken.

■ Signage

The display of signage or advertising material around the hotel is NOT permitted. If you wish to display any material outside of your stand you must first get permission from the organiser.


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■ **Other**

- All exhibitors must have Public Liability Insurance.
For UK domiciled businesses we recommend Hiscox for obtaining public liability insurance:
<https://event-insurance.hiscox.co.uk/Exhibitor/Quote/Initial>.
Cover can start as low as £50 + Insurance premium tax = £56.
For EU/Worldwide domiciled customers we recommend purchasing this locally in your own country.
- All exhibitors must supply a risk assessment for their stand.
Please email copies of both to jennifer.dalton@seager.aero by Friday 28th March 2025.

If you have any further queries please contact Event Managers:



Darran Ward

Exhibitions Manager

+44 (0) 1225 984 299

darran.ward@seager.aero



Paul Yates

Exhibitions Manager

+44 (0) 1225 984 293

paul.yates@seager.aero



Jenny Dalton

Event Delivery Manager

+44 (0) 1225 984290

jennifer.dalton@seager.aero


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